DESCRIPTION OF HANDLING ORGANIC SYSTEM PLAN

加工有机体系计划(OSP)

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| --- | --- |
| **Operator’s Name****企业名称** | Type |
| **Operator’s Code****企业编码***(N/A for initial submissions)**(首次提交请填写N/A)* | Type |
| **Name, Surname****名字，姓氏** | 法人姓名 |
| **Quality manager/ authorized person to be present during the inspection** **检查期间质量经理或授权在场人员** | [ ]  **Mr.先生 /** [ ]  **Mrs.女士** |
| Name名 | 输入 | Surname姓氏 |   | Phone电话 | 输入 |
| ID number身份证号 | 输入 | Email邮箱 | 输入 | Fax传真 | 输入 |

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| **Scope** **of Organic Certification for有机认证范围** | [ ]  Products for use as **food** 用做食品产品| [ ]  Products for use as **feed用做饲料产品** |
| [ ]  Processing加工*(includes all handling activities)**(包含所有加工/处理活动)* | [ ]  Packaging包装*(packing, labelling, marketing)**(包装，贴标签，营销)* | [ ]  Wholesaling批发*(only storage, distribution)**(仅储存，分销)* | [ ]  Trading贸易*(only invoicing)**(仅开票)* |
| You are requested to describe your activities in detail. It is mandatory to keep your OSP up to date! Please submit it annually and anytime an update to the description of the unit, the activities, or the control measures occurs during the production year.请您详细描述您的活动。 您的OSP必须保持最新！ 请每年提交一次，并且在生产年度中生产单元、活动或控制措施的更新时随时更新。 |
| **Type of submission****提交类型** | [x]  **Initial首次提交** | [ ]  **Annual年度提交** | [ ]  **Updates更新** |

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| **1** | **General Information一般信息** |
| 1.1 | Total number of facilities设施总数 |  Type | Total number of personnel员工总数 | Type |
| 1.2 | Quality Management Systems maintained by the operator公司持有的质量管理体系 |
| [ ]  ISO 9001 | [ ]  ISO 22000 | [ ]  ISO FSSC 22000 | [ ] None |
| [ ] ISO 14001 | [ ]  BRC | [ ]  IFS | [ ]   | Other |
| 1.3 | Production of 产品  | [ ]  organic products only仅有机产品 | [ ]  same organic & non-organic相同的有机及常规产品 | [ ]  different organic & non-organic不同的有机及常规产品 |
| If different, list the non-organic products如果不同，请列出非有机产品 |  Type |
| 1.4 | Training in Organic takes place every有机培训时间间隔 | [ ]  2 years每2年 | [ ]  year每年 | [ ]  6 months每半年 | [ ]  3 months每季度 | [ ]   | Other |
| 1.5 | Organic-trained personnel有机培训员工  | [ ]  All全体 | [ ]  Legal representative法人 | [ ]  Quality manager质量经理 | [ ]  Handling personnel操作人员 | [ ]  Cleaning service清洁服务人员 |

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| 2 | Facilities & Equipment 设施与设备 |  |
| 2.1 | **Units managed by the operator公司管理的单元** |
| **Name or unit identifier** **名称或者单元编号** | **Unit address***(Including latitude & longitude)***单元地址***(包括经纬度)* | **Type of activity****活动类型** | **Used for****用途** |
| **A** | Type输入 | Type输入 | [ ]  Administration office行政办公室, [ ]  Processing加工,[ ] Packaging包装,[ ]  Storage储存 | Choose下拉选择 |
| **B** | Type输入 | Type输入 | [ ]  Administration office行政办公室, [ ]  Processing加工,[ ] Packaging包装,[ ]  Storage储存 | Choose下拉选择 |
| **C** | Type输入 | Type输入 | [ ]  Administration office行政办公室, [ ]  Processing加工,[ ] Packaging包装,[ ]  Storage储存 | Choose下拉选择 |
| 2.2 | **Handling equipment处理设备** | [ ]  Applicable 使用/ [ ]  Non-Applicable不涉及 |
| **Name of equipment****设备名称** | **Activity description****活动描述** | **Used for****用途** |
| *1* | Type | Type | Choose |
| *2* | Type | Type | Choose |
| *3* | Type | Type | Choose |
| *4* | Type | Type | Choose |
| *5* | Type | Type | Choose |
| *6* | Type | Type | Choose |
| *7* | Type | Type | Choose |
| *8* | Type | Type | Choose |
| *9* | Type | Type | Choose |
| *10* | Type | Type | Choose |
| 2.3 | **Contamination Risks at processing/ handling activity****加工或处理过程中的污染风险** | [ ]  Applicable适用 / [ ]  Non-Applicable不适用 |
| [ ]  Mix of products with non-organic or in-conversion products与常规或转换产品混合 | [ ]  Mix of non-authorized ingredients or substances与非授权成分或物质混合 |
| [ ]  Contamination from non-organic or in-conversion products受常规或转换产品污染 | [ ]  Traceability loss可追溯性损失 |
| [ ]  Contamination with non-authorized ingredients非授权原料污染 | [ ]   | Other |
| 2.4 | **Precautionary measures to avoid contamination at processing/ handling** **level在加工或处理阶段防止污染的预防措施：** |
| [ ]  Only organic production 只进行有机生产 | [ ]  Cleaning equipment before organic production 有机生产前进行设备清理 | [ ]  Time separation 时间间隔 |
| [ ]  Dedicated production unit专用的生产单元 | [ ]  Disposal of the first organic batch - Type kg第一批有机产品冲顶 – 上方输入重量 | [ ]  Signs标志 |
| [ ]  Dedicated processing/ handling line专用的加工/处理线 | [ ]  Lot identification at all production stages在所有生产阶段进行批号识别 | [ ]   | Other |
| 2.5 | **Is water used in the preparation activities?****制备过程中是否用水** | [ ]  Yes 是/ [ ]  No 否 |
| a | **Ways water is used,水用途** |
| [ ]  production activities生产活动 | [ ]  Cleaning organic products有机产品清洁 | [ ]  Cleaning handling units清洁加工处理单元 | [ ]  Cooling冷却 |
| [ ]  Ingredient原料 | [ ]  Cleaning equipment清洁设备 | [ ]  Cleaning means of transport运输工具清洁 | [ ]   | Other |
| b | Is drinking water used in organic production?有机生产中是否用到饮用水？ | [ ]  Yes 是/ [ ]  No 否 |
| c | Is the quality of the water analyzed?是否对水质进行分析？ | [ ]  Yes 是/ [ ]  No 否 |
| d | Source of water水源 | [ ]  Municipal市政 | [ ]  On-site well现场井水 | [ ]   | Other |

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| 3  | Subcontracting Activities分包活动 | [ ]  Applicable适用 / [ ]  Non-Applicable不适用 |
| 3.1 | Are there activities carried out **by third-party companies**? 是否有**第三方公司**开展的活动？ | [ ]  Yes 是/ [ ]  No 否 |
| 3.2 | Are there contracts with the subcontractors that state clearly the particular subcontracting activities and the provisions according to Regulation (EU) 2018/848 of the applied services available and attached?与分包商的合同是否清楚地说明了特定的分包活动以及针对所适用服务的848有机标准的规定？ | [ ]  Yes 是/ [ ]  No 否 |
| Are the subcontractors certified by a Control Body recognized for the purpose of compliance according to Regulation (EU) 2018/848? 分包商是否经获得848批准认证机构的认证？ | [ ]  Yes 是/ [ ]  No 否 |
| If yes, are their certificates attached?如果是，是否附有他们的认证证书？ | [ ]  Yes 是/ [ ]  No 否 |
| If no, 如果否 | is the operator willing to include these activities in the operator’s control system?***(Submit an additional OSP for the activities provided by the Subcontractor)***该公司是否愿意将这些活动包括在企业的控制系统中？***(分包商需为这些活动提交额外的OSP)*** | [ ]  Yes 是/ [ ]  No 否 |
| are the subcontracting activities monitored or supervised? 这些分包活动是否受到监管？ | [ ]  Yes 是/ [ ]  No 否 |
| how is the compliance with Regulation (EU) 2018/848 being monitored at all stages? (*Requires documentation)*如何在各个阶段监控与848有机标准的符合性？ （需要提供文件） |
| [ ]  Supervision监督 | [ ]  Training培训 | [ ]  Record-keeping保存记录 | [ ]  | Other |
| **List of the subcontractors at the below table,请填写下表分包商** |
| 3.3 | **Name of Subcontractor****分包商名称** | **Address** **地址** | **Control Body****认证机构** | **Period of applied services****服务期限** | **Products concerned****涉及的产品** | **Activity****活动** |
|  | Type | Type | YY-BIO-XXX | Type | Type | [ ]  Transportation运输[ ]  Storage储藏[ ]  Processing加工[ ]  Packaging包装[ ]  Labelling贴标 |
| 3.4 | Are there subcontracted activities provided **to other organic operators**? 是否向**其他有机公司**提供分包的活动？ | [ ]  Yes / [ ]  No |
| 3.5 | If yes,如果是  | are their certificates attached?是否附有他们的认证？ | [ ]  Yes / [ ]  No |
| are the contracts with the operators, that state clearly the particular subcontracting activities of the applied services, available and attached?与企业签订的合同是否清楚说明了所提供服务的特定分包活动，并作为附件提供？ | [ ]  Yes / [ ]  No |
| **List of the operators that receive subcontracting services by the operator at the below table,****下表列出了接受本企业提供分包服务的企业列表，** |
| 3.6 | **Name of Operator****企业名称** | **Address** **地址** | **Control Body****认证机构** | **Period of applied services****服务期限** | **Products concerned****涉及的产品** | **Activity****活动** |
|  | Type | Type | YY-BIO-XXX | Type | Type | [ ]  Transportation运输[ ]  Storage储藏[ ]  Processing加工[ ]  Packaging包装[ ]  Labelling贴标 |

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| 4 | Product Flow Chart(s) 产品流程图 |
| **S/N** | **Internal Flowchart code***(if any)***内部流程代码***(如有)* | **Type of products***(fruit, grain, flour, juice, dairy products, etc.)***产品类别***(水果，谷物，面粉，果汁，乳制品等)* | **Attached****附件** | **Used for****用途** |
| 1 | Type | Type | [ ]  Yes 是/ [ ]  No否 | Choose |
| 2 | Type | Type | [ ]  Yes 是/ [ ]  No否 | Choose |
| 3 | Type | Type | [ ]  Yes 是/ [ ]  No否 | Choose |
| 4 | Type | Type | [ ]  Yes 是/ [ ]  No否 | Choose |
| 5 | Type | Type | [ ]  Yes 是/ [ ]  No否 | Choose |

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| 5 | Suppliers 供应商 | [ ]  Applicable 适用/ [ ]  Non-Applicable |
| **S/N** | **Supplier Name****供应商名称** | **Supplier of****供应产品** | **Organic Certificate****有机认证** |
| 1 | Type | Choose | [ ]  |
| 2 | Type | Choose | [ ]  |
| 3 | Type | Choose | [ ]  |
| 4 | Type | Choose | [ ]  |
| 5 | Type | Choose | [ ]  |

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| **Use the above Serial Numbers (S/N) in table 6 to identify the flowchart(s) & supplier(s) for each product.****在表6中使用的上述序列号（S / N）标识每种产品的流程图和供应商** |

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| 6 | Products产品 |
| S/N | Product name产品 | CN code欧盟产品代码 | Flowchart serial number流程图序列号 | Supplier Serial number供应商序列号 | Storage raw materials储存原材料 | Sorting分选 | Processing加工 | Packaging包装 | Labelling贴标签 | Storage final products储存成品 | Transportation - final products运输-成品 | Sales/ Invoicing销售/开票 | Subcontracted **by** others**被他人分包** | Subcontracted **to** others分包**给**他人 | Annual Est. Volume (tons)预估年产量（吨） | Activity period活动期限 |
| 1 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 2 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 3 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 4 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 5 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 6 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 7 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 8 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 9 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 10 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 11 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 12 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 13 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 14 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| 15 | Type | Type | Type | Type | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | Type | Type |
| *EXAMPLES**例如* |
| 1 | *Grapes葡萄* | *08061010* | *2* | *1, 3, 5* | [ ]  | [x]  | [ ]  | [x]  | [x]  | [x]  | [x]  | [x]  | [ ]  | [x]  | *100* | *Aug-Mar**8月-3月* |
| 2 | *Wheat小麦* | *10019900* | *1* | *2, 4, 6, 7* | [x]  | [ ]  | [ ]  | [ ]  | [ ]  | [x]  | [x]  | [x]  | [x]  | [ ]  | *5000* | *Jun-Oct* |
| 3 | *Bulgur干小麦* | *19043000* | *3* | *2, 4* | [x]  | [ ]  | [x]  | [x]  | [x]  | [x]  | [x]  | [x]  | [ ]  | [ ]  | *600* | *All year* |
| **If processing is checked (e.g., bulgur), fill ICS-BIO3C-D1.30 for each processed product.** **如果勾选了加工（例如碾碎的干小麦），则为每个加工产品应填写一个ICS-BIO3C-D1.30。****If labelling is checked (e.g., grapes) , provide the retail/consumer label(s) with ICS-BIO3C-D1.30.** **如果勾选了贴标签（例如葡萄），请在ICS-BIO3C-D1.30提供零售标签。** |

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| 7 | Cleaning and disinfection products in processing, preservation, standardization, packaging and storage facilities加工、保鲜、标准化、包装和储存设施的清洗、消毒产品 | [ ]  Applicable适用 / [ ]  Non applicable不适用 |
| **S/N** | **Trade name of cleaning products****清洁产品的商品名称** | **Active Substances****活性物质** | **Facilities and/or equipment used****使用的设施和/或设备** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

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| ***Any additional information can be described below任何其他信息可以在下面描述*** |
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| Please complete the following sections based on the description of the unit and the control measures at each stage of organic product management, where applicable. The information will be checked against the submitted flowcharts and related documentation.请根据生产单元的描述和有机产品管理的每个阶段的控制措施(如适用)完成以下部分。这些信息将与提交的流程图和相关文件进行核对。 |

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| 8 | **Transportation and Acceptance of Raw Materials运输和接收原料** |
| 8.1 | The products are transported by the supplier原料由供方运输 | [ ]  Always总是 | [ ]  Never从不 | [ ]  Occasionally偶尔 *(If* ***always****, skip questions 8.2-8.5 & 8.10)（如果是，跳过问题8.2-8.5&8.10）* |
| 8.2 | Means of transport for the transportation of organic products,运输有机原料的方式 |
| [ ]  Farm car农用车 | [ ]  Truck卡车 <10t | [ ]  Truck卡车 10-20t | [ ]  Truck卡车 >20t |
| [ ]  Train wagon火车 | [ ]  Vessel轮船 | [ ]  Airplane航空 | [ ]   | Other |
| 8.3 | Are the above means being used to transport non-organic crops?以上方式是否运输常规作物 | [ ]  Yes 是/ [ ]  No否  |
| 8.4 | Do organic products transport together with non-organic products?有机原料是否与常规产品同时运输 | [ ]  Yes 是/ [ ]  No否  |
| 8.5 | Are there selected means of transport exclusively for the transport of organic raw materials?是否有特定的运输工具专门用于运输有机原料? | [ ]  Yes 是/ [ ]  No否  |
| If yes, list their license plates:如果是，请列出他们的车牌号: |  |
| 8.6 | Reception of Organic raw materials in 接收有机原料 | [ ]  Bulk散装 | [ ]  Small bags小袋 | [ ]  Big bags 大袋| [ ]  Crates板条箱 |[ ] Cartons/boxes纸箱 | [ ]  Container集装箱 |
| 8.7 | Lab analysis of raw materials原料检测 | [ ]  Every lot 每批| [ ]  Every supplier每个供方 | [ ]   | Other |
| 8.8 | **Documents assessed by the operation for the acceptance of organic products,企业接收有机原料时检查的文件** |
| [ ]  Invoice发票 | [ ]  Certificate from supplier供方证书 | [ ]  Bill of lading提单 / CMR |
| [ ] Transportation receipt/bill运输单 | [ ]  Transaction Certificate (TC)销售证 | [ ]   | Other |
| 8.9 | **Are the below mandatory indications included in the commercial documents?****以下必须标明的信息是否在商业文件上标明？** | [ ]  Yes是 / [ ]  No 否 |
| a.  | *the name and address of the supplier供方的名称和地址* | [ ]  Yes是 / [ ]  No 否 |
| b.  | *the name of the product accompanied by a reference to the organic production method**产品名称及有机生产方式* | [ ]  Yes是 / [ ]  No 否 |
| c.  | *the code number of the supplier’s Control Body (YY-BIO-XXX)**供方认证机构编码（YY-BIO-XXX）* | [ ]  Yes是 / [ ]  No 否 |
| d.  | *where relevant, the lot number**批次号，适用时* | [ ]  Yes是 / [ ]  No 否 |
| e. | *is the above information presented also on an accompanying document that can be undeniably linked with the packaging, the container, or the vehicular transport of the product?**如果上述文件也在随行文件上体现，是否能与包装、集装箱或运输车辆建立准确的联系* | [ ]  Yes是 / [ ]  No 否 |
| 9.10 | **Precautionary measures to avoid contamination at the transportation level,****在运输阶段采取的避免污染的预防措施***(non-applicable in cases where the raw materials are delivered by the supplier) (如果原材料由供应商运输，则不适用)* |
| [ ]  Cleaning with record-keeping清洁并保存记录 | [ ]  Time separation时间分隔 | [ ]   | Other |
| Is the effectiveness of the above measures also monitored and recorded? 以上措施是否有效监控并记录？ | [ ]  Yes 是/ [ ]  No 否 |

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| 9 |  Storage of Ingredients and other Materials 原料及其他材料储存 | [ ]  Applicable适用 / [ ]  Non-Applicable不适用  |
| 9.1 | **Unit Type单元类型** | **Surface** (m2)面积（m2） | **Storage of储存** | **Owned/ Rented****自有/租赁** | **Used for用途** |
| A | Choose下拉选择 | Type | [ ]  Raw materials原料; [ ]  Food additives食品添加剂;[ ]  Processing aids加工助剂; [ ]  Packaging material包材;[ ]  Equipment | Choose下拉选择 | Choose选择 |
| B | Choose下拉选择 | Type | [ ]  Raw materials原料; [ ]  Food additives食品添加剂;[ ]  Processing aids加工助剂; [ ]  Packaging material包材;[ ]  Equipment | Choose下拉选择 | Choose选择 |
| C | Choose下拉选择 | Type | [ ]  Raw materials原料; [ ]  Food additives食品添加剂;[ ]  Processing aids加工助剂; [ ]  Packaging material包材;[ ]  Equipment | Choose下拉选择 | Choose选择 |
| 9.2 | Are non-organic raw materials being stored together with organic raw materials? 常规原料是否与有机原料一起储存？ | [ ]  Yes 是/ [ ]  No否 |
| If yes, are identification signs placed in the storage unit to separate the organic raw materials?若是，是否在储存单元放置标示，区分有机原料？ | [ ]  Yes 是/ [ ]  No否 |
| 9.3 | Are any prohibited inputs being stored together with the organic raw materials? 用物质是否与有机原料一起储存？ | [ ]  Yes 是/ [ ]  No否 |
| 9.4 | The management of the storage areas of the products ensures the possibility of identifying the batches and prevents any mixing with (or contamination from) products or substances that do not comply with the rules of organic production. Identification of organic products and in-conversion products may be effected at any given time.产品存储区域的管理确保了识别批次的可能性，并防止与不符合有机生产规则的产品或物质混合(或污染)。有机产品和转换期产品可以在特定时间内进行分辨。 | [ ]  Yes 是/ [ ]  No否 |
| 9.5 | **Risks of contamination,污染风险** |
| [ ]  Mix of products with non-organic or in-conversion与常规或转换产品混杂 | [ ]  Mix of ingredients原料混杂 | [ ]   | Other |
| [ ]  Contamination with non-authorized substances被禁用物质污染 | [ ]  Traceability loss可追溯性流失 | [ ]   | Other |
| 9.6 | **Precautionary measures to avoid contamination at the storage level,储存阶段避免污染的预防措施** |
| [ ]  Place separation空间分隔 | [ ]  Time separation时间分隔 | [ ]  Sanitation清洁 |
| [ ]  Cleaning with record-keeping清洁并记录 | [ ]  Signs on the wall墙面标识 | [ ]  Lot identification批号识别 |
| [ ]  Discriminated with different package colour采用不同颜色的包装区分 | [ ]  Signs on the floor地面标识 | [ ]   | Other |
| Is the effectiveness of the above measures also monitored and recorded? 是否监控并记录以上措施的有效性？ | [ ]  Yes是 / [ ]  No 否 |

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| 10 | Packaging and Labelling 包装和标识 | [ ]  Applicable适用 / [ ]  Non-Applicable不适用 |
| 10.1 | Organic final products packaging有机产品最终包装 | [ ]  Bags袋装 | [ ]  Big bags大包 | [x]  Cartons/boxes纸箱 | [ ]  Cans罐装 | [ ] Aseptic无菌 | [ ]  Liquid tanks液罐 | [ ]  Net网兜 |
| 10.2 | If not listed above, describe如上表未列出，请描述 | Type |
| 10.3 | Are the products packaged in retail/consumer packaging?产品是否为零售/销售包装？*(examples: tahini in jar, yogurt in pot, canned beans, lemons in sealed net, rice in vacuum sealing, etc.)**（例如：罐装芝麻酱，瓶装酸奶，罐装豆，密封网柠檬，真空密封大米等）* | [ ]  Yes 是/ [ ]  No否 |
| 10.4 | **Type of labelling标识类别** | [ ]  Descriptive label sheet标签页描述 *(attach it to the OSP请附附件)* | [ ]  Product label in retail/consumer packaging零售/销售包装标识*(submit ICS-BIO3CC-D1.30 for each labelled product)**每个产品提交一份D1.30产品配方* |
| ***Remark: the below mandatory indications must be included in the organic-product labels?******备注：下列强制信息必须在有机产品标签中体现**** *the name and address of the operator,*

*企业名称及地址** *the name of the product accompanied by a reference to the organic production method,*

*产品名称及其有机生产的方法** *organic logo of the EU,*

*欧盟有机标识** *the code number of A CERT (YY-BIO-171),*

*A CERT的编号（YY-BIO-171）** *an indication of the place where the agricultural raw materials of which the product is composed have been farmed (e.g., non-EU Agriculture, [country name] Agriculture).*

*产品农业原料产地标示（例如，非欧盟农业，[国名]农业）** *Other specific labelling requirements applicable to in-conversion products, and feeds.*

*其他适用于转换期产品和饲料的标识要求* |

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| 11 |  Storage of Final Products 终产品储存  | [ ]  Applicable适用 / [ ]  Non-Applicable不适用  |
| 11.1 | **Unit Type单元类别** | **Surface** (m2)面积（m2） | **Storage of储存** | **Owned/ Rented****自有/租赁** | **Used for用途** |
| A | Choose下拉选择 | Type | [ ]  Final products终产品 –[ ]  Semi-final products半成品 | Choose下拉选择 | Choose下拉选择 |
| B | Choose下拉选择 | Type | [ ]  Final products终产品 –[ ]  Semi-final products半成品 | Choose下拉选择 | Choose下拉选择 |
| C | Choose下拉选择 | Type | [ ]  Final products终产品 –[ ]  Semi-final products半成品 | Choose下拉选择 | Choose下拉选择 |
| 11.2 | Are non-organic products being stored together with organic final products? 常规产品是否与有机终产品一起储存？ | [ ]  Yes是 / [ ]  No否 |
| If yes, are identification signs placed in the storage unit to separate the organic final products?如果是，是否在存储单元中放置了识别标志以区分有机最终产品？ | [ ]  Yes是 / [ ]  No否 |
| 11.3 | Are any prohibited inputs being stored together with the organic final products? 禁用物质是否与有机原材料一起储存？ | [ ]  Yes是 / [ ]  No否  |
| 11.4 | **Risks of contamination,污染风险** |  |
| [ ]  Mix of products with non-organic or in-conversion与常规或转换产品混杂 | [ ]  Mix of final products with other ingredients终产品与其他原料混杂 | [ ]   | Other |
| [ ]  Contamination with non-authorized substances受禁用物质污染 | [ ]  Traceability loss可追溯性流失 | [ ]   | Other |
| 11.5 | **Precautionary measures to avoid contamination at the storage level,在储存阶段避免污染的预防措施** |
| [ ]  Place separation空间分隔 | [ ]  Time separation时间分隔 | [ ]  Sanitation清洁 |
| [ ]  Cleaning with record-keeping清洁并保留记录 | [ ]  Signs on the wall墙面标识 | [ ]  Lot identification批号识别 |
| [ ]  Discriminated with different package colour不同颜色包装区分 | [ ]  Signs on the floor地面标识 | [ ]   | Other |
| Is the effectiveness of the above measures also monitored and recorded? 是否监控并记录以上措施的有效性 | [ ]  Yes是 / [ ]  No 否 |

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| 12 | Transportation of Final Products终产品运输 | [ ]  Applicable适用 / [ ]  Non-Applicable不适用 |
| 12.1 | The products are transported by the buye产品由买方负责运输 r  | [x]  Always总是 | [ ]  Never从不 | [ ]  Occasionally偶尔 *(If* ***always****, skip questions 12.2-12.5 & 12.7如果总是，跳过12.2-12.5&12.7)* |
| 12.2 | Condition of final products during transport 最终产品在运输过程中的状态 | [ ]  Bulk散装 | [ ]  Unsealed packages未封口包装 | [ ]  Sealed packages密封包装 |
| 12.3 | Means of transport for the transportation of organic products,有机产品运输方式 |
| [ ]  Farm car农用车 | [ ]  Truck卡车 <10t | [ ]  Truck 卡车10-20t | [ ]  Truck 卡车>20t |
| [ ]  Train wagon火车 | [ ]  Vessel轮船 | [ ]  Airplane航空 | [ ]   | Other |
| 12.4 | Are the above means being used to transport non-organic crops?以上运输方式是否用于运输常规作物？ | [ ]  Yes是 / [ ]  No否  |
| 12.5 | Do organic products transport together with non-organic products?有机产品是否与常规产品一同运输？ | [ ]  Yes是 / [ ]  No否  |
| 12.6 | **Commercial and transportation documents,**,商业及运输文件 |
| [ ]  Invoice发票 | [ ]  Certificate of Inspection (COI)检查证书COI（出口欧盟适用） | [ ]  Bill of lading / CMR提单/CMR |
| [ ] Transportation receipt/ bill运输收据/账单 | [ ]  Transaction Certificate (TC)销售证（TC） | [ ]  | Other |
| 12.7 | **Are the below mandatory indications included in the commercial documents?****商业文件中是否包含以下强制要求列明的信息？** | [ ]  Yes是 / [ ]  No否  |
| *a.*  | *the name and address of the operator;企业名称及地址* | [ ]  Yes是 / [ ]  No否  |
| *b.*  | *the name of the product accompanied by a reference to the organic production method;**产品名称及有机生产方式* | [ ]  Yes是 / [ ]  No否  |
| *c.*  | *the code number of A CERT (YY-BIO-171);A CERT的编号（YY-BIO-171）* | [ ]  Yes是 / [ ]  No否  |
| *d.*  | *where relevant, the lot identification mark according to a marking system agreed with A CERT and which permits to link the lot with the accounts;**如相关，根据与A CERT同意的标识系统进行的批次识别标记，该标记允许将批次与记录账目关联起来* | [ ]  Yes是 / [ ]  No否 |
| *e.* | *is the above information presented also on an accompanying document that can be undeniably linked with the packaging, the container, or the vehicular transport of the product?**上述信息中是否也在随附的文档中提供，这些文档可以与产品的包装、容器或运输车辆关联在一起？* | [ ]  Yes是 / [ ]  No否 |
| 12.8 | **Precautionary measures to avoid contamination at the transportation level,****运输阶段防治污染的预防措施***(non-applicable in cases where the final products are transported always by the buyer)**（**若终产品始终由买方运输，则不适用）* | [ ]  Applicable 适用/[ ]  Non-Applicable *不适用* |
| [ ]  Cleaning with record-keeping清洁并保存记录 | [ ]  Time separation 时间分隔 | [ ]   | Other |
| Is the effectiveness of the above measures also monitored and recorded? 是否监控并记录以上措施的有效性 | [ ]  Yes 是/ [ ]  No 否 |
| 12.9 | Lab analysis of final lots before transportation运输前对该批次进行实验室分析 | [ ]  Never从不 | [ ]  Every lot每批 | [ ]  Every每  | Define请填写时间间隔 | [ ]  | Other |

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| 13 | Record System and Traceability记录系统及追溯 |
| 13.1 | [ ]  Transportation records and receipts of raw materials运输记录及原料收据 |
| 13.2 | [ ]  Raw material sourcing – Reception of organic products原料来源-接收有机原料 |
| 13.3 | [ ]  Storage of raw materials原料储存 |
| 13.4 | [ ] Handling/processing activities *(records must provide a link to previous production batches for reference to the control measures)*处理/加工活动（*记录必须能够提供与之前的生产活动相应的关联，以便控制措施参考*） |
| 13.5 | [ ]  Storage of final materials成品储存 |
| 13.6 | [ ]  Transportation records and receipts of final products运输记录和终产品收据 |
| 13.7 | [ ]  Invoices of raw materials, certificate copies from suppliers 原料发票，供方有机证书附件 |
| 13.8 | [ ]  Storage records of organic products有机产品储存记录 |
| 13.9 | [ ]  Sales records *(including invoices and buyer certificates as well as local sales and sales as non-organic)*销售记录（*包括发票和买方证书，本地销售或按常规产品销售也须保存*） |
| 13.10 | [ ]  Storage records of organic products有机产品储存记录 |
| 13.11 | [ ]  Handling and sales of wastes废弃物的处理及销售 |
| 13.12 | [ ]  Cleaning records *(discriminated to the cleaning of storage; facilities; machinery; equipment/tools; means of transport, etc.)*清洁记录（*仓库、设施、机器、设备/工具、运输等的清洁*） |
| 13.13 | [ ]  Records related to subcontracting activities *(activities provided by others or provided to others by the operator)*分包活动有关的记录（*由他人提供的活动，或为其他公司提供的活动*） |
| 13.14 | [ ]   | Other |
| 13.15 | In which language or languages are the above records kept?以上记录使用哪种语言？1. *g., English, Arabic, Chinese, Turkish, Russian, Ukrainian, etc.)*

（例如：英语，阿拉伯语，中文，土耳其语，俄语，乌克兰语等） | Languages |
| 13.16 | Are the records kept for at least five years? 记录是否保存至少五年？ | [ ]  Yes是 / [ ]  No否 |
| 13.17 | Has an effective lot numbering and traceability system been established? 是否已建立有效的批号及追溯系统？ | [ ]  Yes 是/ [ ]  No 否 |

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| 14 | Actions in cases of suspected non-compliance due to the presence of non-authorised products or substances 由于存在未经授权的产品或物质而怀疑不符合规定的情况下采取的行动 |
| 14.1 | **Where an operator suspects that, due to the presence of a product or substance not authorised for use in organic production in a product intended to be used or marketed as an organic or in-conversion product, the final product does not comply, the operator:****如果企业怀疑，由于在拟认证有机产品或转换期产品使用或销售的产品中存在未经授权用于有机生产的产品或物质，最终产品不符合规定，则经营者:** |
| *a.*  | *Identifies and separates the product concerned识别和分离相关产品* | [ ]  Yes是 / [ ]  No 否 |
| *b.*  | *It examines whether the suspicion may be substantiated 它确定怀疑是否能得到证实* | [ ]  Yes是 / [ ]  No 否 |
| *c.*  | *Does not market the product in question as organic or in-conversion and does not use it in organic production, unless the suspicion may be eliminated* *不将有问题的产品作为有机或非转化产品销售，也不将其用于有机生产，除非怀疑可以消除* | [ ]  Yes是 / [ ]  No 否 |
| *d.*  | *If the suspicion is substantiated or may not be ruled out, it* ***immediately informs A CERT*** *(info@a-cert.org) and provides A CERT with the information available according to each case:**如果怀疑得到证实或可能无法排除，则立即通知CERT (info@a-cert.org)，并根据每种情况向CERT提供可用信息:** *information and documents concerning the supplier (transportation receipt/ bill, invoice, supplier's certificate, organic control certificate);*
* *与供应商有关的信息和文件(运输收据/账单、发票、供应商证书、有机证书);*
* *product traceability with batch identification, stock quantity and quantity of products sold;*

*产品可追溯性，具有批号标识，库存数量和产品销售数量** *laboratory results, from an accredited laboratory as the case may be and if available;*

*检测结果，由认可实验室提供，视情况而定，如有的话;** *the sampling form in which the time, place and method used to take the sample are described;*

*抽样形式，说明采样的时间、地点和方法;** *any information regarding any suspicions that have arisen in the past in relation to the particular non-authorized product or the particular non-authorized substance;*

*有关过去就特定非授权产品或特定非授权物质产生的任何怀疑的任何资料;** *any other relevant document to clarify the case.*
* *澄清疑问的其他有关文件。*
 | [ ]  Yes是 / [ ]  No 否 |
| *e.*  | *Cooperates fully with A CERT and the competent control authority in determining and verifying the reasons for the presence of non-authorised products or substances**与A-CERT和认证机构充分合作，确定和验证未授权产品或物质存在的原因* | [ ]  Yes是 / [ ]  No 否 |
| 14.2 | **When the suspicion of non-compliance concerns an incoming organic or in-conversion product, the operator examines whether:****当怀疑进口的有机产品或转换期产品不符合规定时，营办商须检查是否:** |
| *a.*  | *The information included on the label of the organic or in-conversion product is consistent with the information in the accompanying documents;**有机或转换期产品标签上的信息与随附文件中的信息一致;* | [ ]  Yes是 / [ ]  No 否 |
| *b.*  | *the information included in the certificate provided by the supplier actually relates to the product purchased**供应商提供的证书中包含的信息实际上与所购买的产品有关* | [ ]  Yes是 / [ ]  No 否 |
| 14.3 | **When there is a suspicion that the presence of non-authorized products or substances is due to a cause for which the operator is liable, the operator examines every possible cause of the presence of the non-authorized products or substances****当怀疑****非授权产品或物质的存在是由于企业有责任的原因时，企业应审查非授权产品或物质存在的每一个可能的原因** |
| *a.*  | *the operator examines every possible cause of the presence of the non-authorised products or substances**企业检查所有可能导致未授权产品或物质存在的原因* | [ ]  Yes是 / [ ]  No 否 |

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| **15** | **Supporting Documents证明文件** |
| [ ]  Operating license营业执照 | [ ] Product descriptive sheet/ label产品说明表/标签 |
| [ ]  Tax registry税务登记 | [ ] Lot numbering system批号系统 |
| [ ]  ID/ Passport身份证号/护照 | [ ] Traceability system追溯系统 |
| [ ]  Product ID *(ICS-BIO3CC-D1.30, if applicable)*产品ID *(ICS-BIO3C-D1.30，如适用)* | [ ]  Photos/ videos照片/视频 |
| [ ]  Schematic facility map/layout设施平面图/布局图 | [ ]  Record forms记录表格 |
| [ ]  Schematic flowcharts流程示意图 | [ ] Input invoices and/or receipts 投入品发票和/或收据 |
| [ ]  Descriptive flowcharts描述性流程图 | [ ]  Internal sample laboratory reports内部检测报告 |
| [ ]  Product and financial flowchart *(only if different)*产品和财务流程图 *(仅当不同时需要提供)* | [ ]  Water analysis reports水质检测 |
| [ ]  Supplier certificate供应商证书 | [ ] Subcontracting agreement(s) 分包商协议 |
| [ ]  Satellite maps of the facilities *(including coordinates)*厂区卫星图（包括坐标） | [ ]   | Other |

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| **I DECLARE AND UNDERTAKE:我声明并接受** |
| 1. to perform the operations in accordance with the organic production rules;

按照有机生产规则进行操作；1. to accept, in the event of non-compliances, the enforcement of the measures of the organic production rules;

按照有机生产规则进行操作；1. to undertake to inform in writing without undue delay the buyers of the product in order to ensure that the indications referring to the organic production method are removed from this production in the event that a suspicion of non-compliance has been substantiated, that a suspicion of non-compliance cannot be eliminated, or that non-compliance that affects the integrity of the products in question has been established;

承诺在没有不当延误的情况下以书面形式通知产品的购买者，在怀疑不合规的情况得到证实，无法消除不合规的怀疑，或已确定存在影响有关产品完整性的不合规情况，以确保有关有机生产方法的标志在该产品中删除1. to accept, in cases where my operation and/or the subcontractors of my operation are checked by different control authorities or control bodies in accordance with the control system set up by A CERT, the exchange of information between those authorities or bodies;

 如果我的操作和/或我的操作的分包商由不同的控制机构根据A CERT设立的控制系统进行了检查，则接受这些机构或机构之间的信息交换；1. to accept, in cases where my operation and/or the subcontractors of my operation change our control authority or control body, the transfer of the control files to the subsequent control authority or control body;

在我的运营和/或我的运营的分包商变更我们的控制权限或控制机构的情况下，接受将其控制文件传输给后续的控制权限或控制机构；1. to accept, in cases where my operation withdraws from the control system, to inform without delay the relevant local competent authority, according to the provisions laid down in the Third Country concerned;

 在我的操作退出控制系统的情况下，应按照有关第三国的规定立即通知有关地方主管当局1. to accept, in cases where my operation withdraws from the control system, that the control file is kept for a period of at least five years;

在我的操作退出控制系统的情况下，接受控制文件至少保存五年；1. to inform A CERT and the relevant control authority or authorities or control body or bodies without delay of any non-compliances affecting the organic status of my products or organic products received from other operators or subcontractors.

接受立即通知A CERT和相关控制机构或一个或多个控制机构，不加延迟地影响我的产品或从其他运营商或分包商处获得的有机产品的有机状态的任何违规行为或侵权行为。I solemnly declare that all information submitted to A CERT S.A. with my application is true and accurate. I have received and Ι fully accept the Certification Regulation and the provisions laid down in Regulation (EU) 2018/848 and its amendments thereof. I will fully comply with the provisions laid down in Regulation (EU) 2018/848 and I undertake the obligation to immediately notify A CERT whenever any measures described in the present form are modified. 我郑重声明，随我的申请一起提交给A CERT S.A.的所有信息都是真实和准确的。我已收到并Ι完全接受《认证规则》以及法规(EU) 2018/848及其修正案中规定的条款。我将完全遵守法规(EU) 2018/848的规定，并且我有义务在本表格中描述的任何措施发生修改时立即通知CERT。 |
| Date:  | Name/ Surname:  | Signature:  |

Ιστορικό Ανασκοπήσεων

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| **Έκδοση**  | **Ημερομηνία** | **Περιγραφή Αλλαγής** | **Ανασκόπηση & Έγκριση** |
| 01 | 22/03/2023 | Αρχική έκδοση | K. Ναλμπάντη |
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